



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **5:00 p.m.**, or soon thereafter, on **Tuesday, December 14, 2021**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

Each citizen desiring to attend the Zoom Work Session must register in advance for the “webinar” (i.e., this City Council work session) as follows:

https://cwh.zoom.us/webinar/register/WN_X8Ld3sJETK2czIA2Jeqp9w Each registrant will receive a confirmation email containing information about joining the webinar.

- 5:00 p.m.**
1. **WELCOME** – *Mayor Peterson*
 2. **REVIEW OF BUSINESS MEETING AGENDA** – *Mayor Peterson (15 min.)*
 3. **STAFF REPORTS**
(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date of any changes since the report was made).
 - a. **Annual Comprehensive Financial Report** – *Administrative and Fiscal Services Director Scott Juges (15 min)*
 - b. **Budget Book Discussion** - *Administrative and Fiscal Services Director Scott Juges (10 min)*
 - c. **Fire Station Seismic Retrofits Discussion** – *UFA Assistant Chief Riley Pilgrim (10 min)*
 - d. **Parks, Trails and Open Space Committee Priority Projects Discussion** – *Community and Economic Development Director Michael Johnson (10 min)*
 - e. **Sensitive Lands and Riparian Ordinance Update** – *Community and Economic Development Director Michael Johnson (5 min)*
 - f. **Doverhill Development Agreement** - *Community and Economic Development Director Michael Johnson (30 min)*
 - g. **Draft Public Safety Advisory Committee** - *City Manager Tim Tingey (30 min)*

4. **REVIEW OF CALENDARS AND UPCOMING EVENTS***
 - a. Light the Heights Holiday Contest is going on right now. Winners will be announced December 17, 2021. To view entries, please visit: <https://experience.arcgis.com/experience/58a26a318ffa42b7bcddebdc4ff8e4fd/>
 - b. Groundbreaking for Ferguson Park – December 20, 2021, at 10:00 a.m. at 7725 S. Wasatch Blvd.
 - c. City Hall will be closed December 24, 2021, in observance of the Christmas Holiday.
 - d. City Hall will be closed December 31, 2021, in observance of New Year's Eve.
 - e. Swear-In Ceremony of New City Council Members and Mayor – Monday, January 3, 2022, at 5:00 p.m. in the City Council Chambers
 - f. Departing Elected Officials Reception – Monday, January 3, 2022, at 6:30 p.m. in the Community Room

**All events are subject to COVID-19 restrictions and changes. For more information, please visit ch.utah.gov*
5. **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION, PROPERTY ACQUISITION AND/OR THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL**
6. **ADJOURN CITY COUNCIL WORK SESSION**



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, December 14, 2021**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

Civility and decorum should be applied in all discussions and debate. Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

Citizens may make live verbal comments during the “Citizen Comment” portion of this meeting through the City’s “Zoom webinar” process. Each citizen desiring to make a citizen comment must register in advance for the “webinar” (i.e., this City Council business meeting) as follows:

https://cwh.zoom.us/webinar/register/WN_ohilOhjITguJhZpmeSnnw

NOTE THAT THE “WEBINAR” ACCESS LINKS EMAILED TO THE REGISTRANT ARE UNIQUE TO THAT INDIVIDUAL. USE OF A SHARED REGISTRANT LINK WILL RESULT IN NOT BEING ADMITTED TO THE “WEBINAR” OR BEING REJECTED BY THE SYSTEM AND/OR HOST. EACH INDIVIDUAL MUST REGISTER INDIVIDUALLY AND ONLY USE THE LINK EMAILED TO THEM.

Each registrant will receive a confirmation email containing information about joining the webinar, and registrants who have entered the webinar’s “waiting room” will be admitted to the webinar one at a time for purposes of making their citizen comments to the City Council. Citizen comments also may be given in writing by submitting the comments to pmelgar@ch.utah.gov by 5:00 p.m. on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** read at the public meeting.

7:00 p.m. 1.0 **WELCOME**

2.0 **PLEDGE OF ALLEGIANCE**

3.0 **CITIZEN COMMENTS**

(“During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment.” (Cottonwood Heights Code of Ordinances 2.30.160 (B))

City Manager Tim Tingey will admit into the record written public comments submitted to the City Recorder prior to 5:00 p.m. on the meeting date.

4.0 **STAFF REPORTS**

- 4.1 Comprehensive Annual Financial Report Presentation by Director of Finance Scott Jurgens and City Treasurer David Muir

5.0 **ACTION ITEMS**

- 5.1 Consideration of **Ordinance 372** Granting a Telecommunications Franchise to FirstDigital Telecom, LLC

(This ordinance will grant a non-exclusive franchise allowing FirstDigital Telecom, LLC to install and operate a fiber-optic cable telecommunications system in the city's public right-of-way).

- 5.2 Consideration of **Ordinance 373** Adopting an Annual Meeting Schedule for 2022.

(By this ordinance the council will adopt a schedule for regular meetings of the city's city council, planning commission and other public bodies for calendar year 2022, as required by UTAH CODE ANN. 52-4-202).

- 5.3 Consideration of **Resolution 2021-62** Designating a Portion of Canyon Centre Parkway as a Parking Permit Area.

(This resolution will designate approximately 300 linear feet on the West side of Canyon Centre Parkway South as a parking permit area pursuant to Cottonwood Heights Code Chapter 11.22 due to unusually heavy on-street parking demands).

- 5.4 Consideration of **Resolution 2021-63** Approving Entry into a Grant Agreement with the Utah Department of Cultural and Community Engagement for FY 2021-22.

(This resolution will approve the city's entry into an agreement whereunder the Utah Department of Cultural and Community Engagement will grant \$4,500 to the city's Arts Council for its use during the current fiscal year).

- 5.5 Consideration of **Resolution 2021-64** Approving an Interlocal Agreement with Salt Lake County for Corridor Preservation Funding.

(This resolution will approve the city's entry into an interlocal agreement whereunder Salt Lake County will distribute \$61,865 in corridor preservation funding for use at or near 2301 East Bengal Blvd. in connection with the city's revisions to the 2300 East / Bengal Blvd. intersection).

- 5.6 Consideration of **Resolution 2021-65** Consenting to Appointments to the Historic Committee.

(By this resolution, the council will approve the manager's re-appointment of Beverly Beckstead and Ken Verdoia, and the appointment of Don Cannon, to the city's historic committee).

- 5.7 Consideration of **Resolution 2021-66** Approving Entry into a Development Agreement with Ivory Development, LLC (Doverhill Drive Realty).

(This resolution will approve the city's entry into a development agreement with Ivory Development, LLC concerning the proposed single-family residential development on Doverhill Drive, including the city's purchase of approximately two acres of adjoining realty for public park purposes).

- 5.8 Consideration of **Resolution 2021-67** Authorizing Registration as a Participant in the National Opioid Settlement.

(Settlements have been reached in the opioids litigation brought by many states and political subdivisions nationwide, including Utah and several counties in the state. The

settlements are structured so that the more of each state's political subdivisions participate in the settlements, the more of the settlement funds will flow to that state. This resolution will authorize the manager, with assistance from the attorney, to register the city as a participant in the settlements by the registration deadline, and also will authorize the mayor to sign any required settlement documents).

6.0 **CONSENT CALENDAR**

Approval of the City Council Work Session and Business Meeting Minutes for November 2nd and 16th, 2021.

7.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

PUBLIC COMMENT PROCEDURE

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

On Friday, December 10, 2021, at 4:15 p.m. a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City, by the Office of the City Recorder. The Agendas were also posted on the City's website at www.ch.utah.gov and the Utah Public Notice website at <http://pmn.utah.gov>

DATED THIS 10th day of December 2021

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov.)